



Lewis Honors College Course Proposal

Honors courses must be approved by the Honors College Council (HCC) as suitable for Honors designation. Previously approved courses, where there have been no significant changes, do not need to be approved by the HCC. Honors courses are also selected based on expected student enrollment and availability of course funding, regardless of whether the course is new or reoccurring.

Instructor Name(s): _____

Instructor Title(s): _____

Email Address(es) _____

Are you proposing an HON course or departmental Honors section?

HON course

Departmental Honors Section

If HON course, type of HON Course proposed:

HON 151, Humanities

HON 310, Humanities

HON 301, general proseminar

HON 152, Natural Sciences

HON 330, Social Sciences

HON 201 / 390, Experiential

HON 251, Social Sciences

HON 350, Global Dynamics

HON 394, Service Learning

HON 252, Arts & Creativity

HON 360, US Citizenship

Other

Course title: _____

If Departmental Honors section:

Course Prefix: _____ Course Number: _____ Number of Credits: _____

Course title: _____

Course Description:

For HON Sections: This will be used to advertise your course in our Course Description handout given to Honors students.

For Departmental Sections: Please provide the course description from the latest Bulletin. The course description will be used to advertise your course in our Course Description handout given to Honors students.

Questions to be posed/considered/answered:

For HON Sections: These questions can demonstrate the styles of deep thinking that will be required in your course and will be used to advertise your course in the Honors Course Descriptions handout.

For Departmental Sections: The guiding questions are closely aligned with the Student Learning Outcomes for the course, but should showcase how the Honors version of the course will cover additional topics and/or the same topics with a deeper understanding. These questions can demonstrate the styles of deep thinking that will be required in your course and will be used to advertise your course in the Honors Course Descriptions handout.

Specific Honors Details

For HON Sections: Share details about the course assignments (projects, papers, case studies, etc.) that will be used to challenge Honors students. This information helps the committee decide if the course will have the rigor and deliverables suitable for an Honors designation.

For Departmental Sections: Explain how the Honors version of your class will be different from the current course. For example, description of a project, paper, case study, etc. that will be used to challenge your Honors students. This information helps the committee decide if the course will have the rigor and deliverables suitable for an Honors designation.

A CV and TCE for the proposing instructor are also required. A full syllabus must be submitted to the Lewis Honors College with the signed contract, which are due before the first day of classes.

By agreeing to teach an Honors course, faculty also agree to the following:

- The Lewis Honors College offers **course funding**, \$1000 per credit hour to the departments (or equivalent unit) of the faculty teaching Honors seminar courses (HON) or departmental honors sections. Course funding will be transferred to departments during the semester when the course is offered. These funds are intended to compensate the department for the loss of the faculty member's teaching, and can be used at the discretion of the chair (e.g. as payment for a PTI).
- In accordance with GR VII, all faculty teaching an honors course are automatically a part of the **Honors Faculty**. By accepting this teaching assignment, you are also accepting a position on the Honors Faculty. The Honors Faculty are required to meet once a year and will be asked to vote on important Honors College issues and to interact with honors students at various programs and events.
- All faculty teaching HON courses and departmental honors courses are expected to adhere to **Title IV** in the same way they would for a course in their own college.
- If your course has **honors and non-honors students**, all the students are expected to fulfill the full obligations of the Honors course; all will receive honors notation for that class on their transcript.
- Departments are responsible for creating, modifying, and cancelling all departmental Honors courses.

Faculty Signature _____ Date _____