



Honors College Ambassador Team (HCAT) Job Description

HCATs will gain experiential credit, introduce new people to the Lewis Honors College, and represent the Lewis Honors College at recruitment events. This is a great resume-building opportunity as well as a venue for improving communication skills, professionalism, and leadership ability. HCATs will enroll in HON 393, which is a service-based learning class taken during the Fall (2 credits) and/or Spring (1 credit). Join us and become a representative and expert of the Lewis Honors College!

HCAT Duties:

- Host prospective students and their families on tours of the Lewis Honors College – students are expected to be knowledgeable of offerings provided by the Lewis Honors College and campus wide
- Hold Office Hours in Lewis one hour per week for 15 weeks of the semester on a set schedule in the form of college tours and informational sessions
- Attend on-campus recruitment events (at least four per semester) where you will introduce others to the Honors College and answer questions
 - This may include public speaking engagements with moderate to large crowds
- Host special visits as requested with prospective students, guest speakers, and other VIP campus visitors
- Write notecards, make phone calls, and send emails to follow up with prospective and newly admitted students
- Provide feedback to the Director of Recruitment & Admissions to strengthen outreach to prospective students through idea generation of new events and initiatives
- Attend the scheduled seminar sessions and complete associated assignments
- Must remain in good academic standing within the Lewis Honors College

In addition to the experience gained, HCATs who successfully meet expectations receive a stipend of \$250 each semester. For additional information, please contact Noah Long (noah.long@uky.edu).